

# Minutes of Hovingham with Scackleton Annual Parish Council Meeting

Meeting held: **Wednesday 31<sup>st</sup> May 2023 7.15pm in the Community Room of Hovingham Village Hall**  
**PRESENT:** Cllr. Phil Chapman – (Chair), Cllr. Mark Wilson, Cllr Jayne Berger, Dr Nicole Robson, Cllr Giles Naish

In addition; 10 residents.

**APOLOGIES:** Prof. Steve Britland, Serena Farrow- Parish Clerk

## **APPOINTMENT OF CHAIR and VICE-CHAIR**

- Election of Chairman: Phil Chapman proposed by Mark seconded by Nicole
- Election of Vice Chairman: Mark Wilson proposed by Phil seconded by Jayne

## **VACANCIES ON PARISH COUNCIL**

- Co-opting Parish Councillors for Hovingham: Still a vacancy open for a Hovingham councillor

## **APPROVAL OF LAST MINUTES of 25<sup>th</sup> May 2022**

- Approve Minutes of the Annual Parish Council Meeting held on 25th May 2022. Approved by Mark, seconded by Giles

## **ANNUAL RETURN**

Accounts for financial year from 1st April 2022 to 31st March 2023 were presented and

- a) **Certificate of Exemption** –unanimously agreed
- b) **Annual Internal Audit** - unanimously agreed
- c) **Annual Governance Statement** - unanimously agreed
- d) **Accounting Statements** – unanimously agreed
- e) **Public Inspection** between Monday 5<sup>th</sup> June and Friday 14<sup>th</sup> July 2023 – unanimously agreed

## **APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER**

- Mark Wilson was proposed by Phil and seconded by Jayne

## **INSPECTOR OF ACCOUNTS**

- Thank you to Ann Chapman for inspecting the accounts. Appointment of Inspector of Annual Account for 2023-24 will be deferred until meeting March 2024.

## **AUTHORISATION OF PAYMENTS**

- Payment by bank transfer or cheques currently by Mark Wilson and Serena Farrow
- Working very well and unanimously agreed to continue on this basis

## **APPOINTMENT OF REPRESENTATIVES TO EXTERNAL ORGANISATIONS**

Representatives for:

- YLCA Branch meetings up to two
- Hovingham Village Hall Management Committee
- Ryedale Parish Liaison Committee
- Community First

These will be considered on a case-by-case basis, depending on agenda and priorities

## **DECLARATION OF INTERESTS**

Councillors are reminded to ensure that their declarations of interest, on the NYC website, are up to date.

Meeting closed at 7:12pm approximately